



## NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

### MEMORANDUM

**TO:** NOACA Board of Directors

**FROM:** Grace Gallucci, Executive Director

**DATE:** January 16, 2015

**RE:** **Resolution 2015-007 – Calendar Year 2015 Board, Committee, Subcommittee and Council Schedules**

#### **ACTION REQUESTED**

The Board is asked to adopt **Resolution 2015-006** which sets the meeting schedule for calendar year 2015.

#### **BACKGROUND/JUSTIFICATION FOR CURRENT ACTION**

Following the revision of NOACA's organizational structure to include new standing committees, a meeting rotation schedule was developed for calendar year 2014. Although the schedule has generally been acceptable, some aspects have proved challenging for practical implementation. Additionally, the Ohio Department of Transportation (ODOT) has expressed concerns about the alignment of our Board meeting dates with the State's State Transportation Improvement Program (STIP) amendment schedule.

The Governance Committee discussed these issues and recommended a modified schedule for 2015. Please note that the new schedule provides for five Board meetings next year, one for each quarter and one additional meeting necessary to conduct annual business in January. Committees will still be held quarterly with the meeting dates scheduled to align with corresponding Board dates in order to sequence committee work with required Board approvals.

In addition, the Governance Committee recommended that the standing committees, subcommittees and council membership remain constant in order to support continuity with the new implemented Board and Committee structure. It is hoped that this meets with your approval and that committees can build upon the good work done over the past year. Please review your committee assignments and proposed meeting dates, and let us know if there are any reasons, such as logistics or other conflicts that would result in the need to modify your committee assignment(s). It is expected that the Board will approve all committee membership at the January 23rd Board meeting based on the recommendations of the incoming Board President.

#### **FINANCIAL IMPACT**

There is no financial impact from this action.

**CONCLUSION/NEXT STEPS**

With Board approval, meetings will be held on the scheduled dates barring unforeseen conflicts.

GG/bd/2807b

**RESOLUTION 2015-007  
(CALENDAR YEAR 2015 BOARD,  
COMMITTEE, SUBCOMMITTEE AND  
COUNCIL SCHEDULES)**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE  
NORTHEAST OHIO AREAWIDE COORDINATING AGENCY**

**WHEREAS**, the Northeast Ohio Areawide Coordinating Agency (NOACA) is the Metropolitan Planning Organization (MPO) for the counties of Cuyahoga, Geauga, Lake, Lorain, and Medina, and the areawide water quality management planning agency for the same region; and

**WHEREAS**, NOACA's Code of Regulations establishes standing committees, subcommittees and councils (committees); and

**WHEREAS**, the Governance Committee reviewed the 2014 schedules and considered Ohio Department of Transportation concerns related to the timing of Board meetings to the State Transportation Improvement Program amendment schedule; and

**WHEREAS**, the Governance Committee recommends that the attached be the schedule for meetings during 2015,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Northeast Ohio Areawide Coordinating Agency, consisting of forty-five principal officials serving general purpose local governments throughout and within the counties of Cuyahoga, Geauga, Lake, Lorain, and Medina that:

**Section 1.** The attached is the schedule of meetings for calendar year 2015.

Certified to be a true copy of a Resolution of the Board of Directors of the Northeast Ohio Areawide Coordinating Agency adopted this 23<sup>rd</sup> day of January 2015.

Secretary: 

Date Signed: 1-23-15

Attachment – NOACA Meeting Schedule

# NOACA Meeting Schedule - As Proposed by Governance Committee

## 2015

### 1st Quarter

January						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### 2nd Quarter

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### 3rd Quarter

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			


### 4th Quarter

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31


November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					


December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

#### Board of Directors


 9:00 am - 1:00 pm\*


#### Standing Committees

 External Affairs 8:30 am - 10:00 am  
 Policy 10:00 am - 11:30 am  
 Planning and Programming 11:30 am - 1:30 pm\*

 Finance and Audit 8:30 am - 10:00 am  
 Governance 10:00 am - 11:30 am  
 Executive 11:30 am - 1:30 pm\*

#### Subcommittees and Advisory Councils

 Air Quality Subcommittee 9:00 am - 10:30 am  
 Transportation Subcommittee 10:30 am - 12:00 noon  
 Water Quality Subcommittee 12:00 noon - 1:30 pm\*

 Transit Council 9:00 am - 10:30 am  
 Bicycle and Pedestrian Advisory Council 10:30 am - 12:00 pm

\* Lunch Provided

# NOACA 2015 Meeting Schedule - As Proposed by Governance Committee

## Board of Directors

9:00 am - 1:00 pm  
(Lunch Provided)  
January 23, 2015  
March 13, 2015  
June 12, 2015  
September 11, 2015  
December 11, 2015

## Standing Committees

### External Affairs

8:30 am - 10:00 am  
February 13, 2015  
April 10, 2015  
July 10, 2015  
October 9, 2015

### Policy

10:00 am - 11:30 am  
February 13, 2015  
April 10, 2015  
July 10, 2015  
October 9, 2015

### Planning and Programming

11:30 am - 1:30 pm (Lunch Provided)  
February 13, 2015  
April 10, 2015  
July 10, 2015  
October 9, 2015

### Finance and Audit

8:30 am - 10:00 am  
February 27, 2015  
May 8, 2015  
August 14, 2015  
November 13, 2015

### Governance

10:00 am - 11:30 am  
February 27, 2015  
May 8, 2015  
August 14, 2015  
November 13, 2015

### Executive

11:30 am - 1:30 pm (Lunch Provided)  
February 27, 2015  
May 8, 2015  
August 14, 2015  
November 13, 2015

## Subcommittees and Advisory Councils

### Air Quality Subcommittee

9:00 am - 10:30 am  
January 30, 2015  
March 20, 2015  
June 19, 2015  
September 18, 2015  
December 18, 2015

### Transportation Subcommittee

10:30 am - 12:00 noon  
January 30, 2015  
March 20, 2015  
June 19, 2015  
September 18, 2015  
December 18, 2015

### Water Quality Subcommittee

12:00 noon - 1:30 pm (Lunch Provided)  
January 30, 2015  
March 20, 2015  
June 19, 2015  
September 18, 2015  
December 18, 2015

### Transit Council

9:00 am - 10:30 am  
February 20, 2015  
May 15, 2015  
August 21, 2015  
November 20, 2015

### Bicycle and Pedestrian Advisory Council

10:30 am - 12:00 pm  
February 20, 2015  
May 15, 2015  
August 21, 2015  
November 20, 2015