

NOACA COMMUNITY ADVISORY COUNCIL CHARTER

- PURPOSE:** The Community Advisory Council (CAC) will play an important role in providing feedback on how NOACA programs and policies are playing out on the local level to the External Affairs Committee.
- GOALS:** The NOACA Community Advisory Council seeks to:
- Promote public awareness of all of NOACA plans and programs, and encourage participation by Greater Cleveland residents
- ACTIVITIES:** The Community Advisory Council will:
- Assist in the ongoing communication of NOACA's Regional Strategic Plan to ensure that the general public understands the agency's vision.
 - Assist in promotion and dissemination of public information and related materials.
 - Provide continuous and balanced public representation in the development of regional plans and policies.
 - Provide Board and staff with guidance that conveys residents' perspectives.
 - Ensure the effectiveness of outreach and engagement strategies by working with staff to serve as a "speakers' bureau" and as a local voice to spread awareness.
 - Offer advice and assist as local advocates for the Overall Work Program
- MEMBERSHIP:** The Community Advisory Council will have 15 members selected from among religious organizations, social service agencies, nonprofits, voter advocacy groups, health advocacy groups, modal organizations, senior organizations, schools, etc. The membership will consist of 11 that are proportionately defined by county/city and 4 that are at-large seats as follows: 4 Cuyahoga; 2 Cleveland; 1 Geauga; 1 Lake; 2 Lorain; 1 Medina; 4 At-Large. Membership terms will be two years. Nomination form attached.
- REPORTING RELATIONSHIP:** The Council reports to the External Affairs Committee.
- MEETINGS:** The Council will hold regular meetings on a quarterly basis. Special meetings may be called as needed. A majority of Council members shall constitute a quorum to transact business.
- AGENDA AND MINUTES:** The chair will be responsible for establishing agendas for meetings, which will be sent to council members at least seven days in advance of the meeting. Minutes will be approved by council members at the following meeting.
- STAFFING:** Agency staff shall provide the Council with administrative and technical support as directed by the chair.