



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

MEMORANDUM

TO: NOACA Board of Directors

FROM: Grace Gallucci, Executive Director

DATE: September 3, 2015

RE: **Resolution No. 2015-046 – Transit Oriented Development Scorecard (TOD) Consultant Contract Award**

ACTION REQUESTED

The Board of Directors is asked to adopt **Resolution No. 2015-046**, which awards the consultant contract to develop NOACA's Regional Transit Oriented Development (TOD) Scorecard and Implementation Plan to AECOM, at a price not to exceed \$249,321. The project cost proposals received ranged from \$183,200 to \$299,754. The Finance and Audit Committee recommends this action.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

In March 2015, the NOACA Board of Directors passed Resolution 2015-020, which approved the Overall Work Program and budget for fiscal year 2016. The resolution highlighted several emphasis areas, one of which was developing a Transit-Oriented Development (TOD) Scorecard and Implementation plan.

TOD focuses growth around transit stations to promote ridership, housing near transit, revitalized downtown centers and neighborhoods, and to encourage local economic development. The goal of a TOD is to bring together people, jobs and services in a way that makes it more efficient, safe, and convenient to travel on foot or by bicycle, transit or car. The plan will develop a TOD scorecard and typologies, design a regional TOD program, and develop an Age in Place Strategy to enhance the mobility of older adults. This project will also develop an implementation plan for one to two rail stations, transit centers, or priority bus corridors that the plan identifies.

NOACA originally issued a request for proposals on May 1, 2015 seeking qualified persons or firms to contract for consulting services to develop a transit oriented scorecard and implementation plan. Responses were due June 4, 2015. Seven proposals were received, which ranged in cost from \$182,000 to \$327,477.

After carefully reviewing the wide range of responses to the initial RFP for a TOD Scorecard and Implementation plan, executive staff determined that the scope of the plan and consultant selection procedures required additional clarification and canceled the RFP dated 05-01-15. Staff then worked to revise and clarify the plan scope and consultant selection procedures. The RFP was re-issued on Friday July 24th, 2015 with responses due August 14, 2015.

Six proposals were received and a nine member selection team was formed to review, evaluate and score those proposals. Five team members were internal to NOACA, and four team members were external. The team determined AECOM was the most qualified and cost effective firm to develop the Transit Oriented Development Plan.

FINANCIAL IMPACT

The financial impact to NOACA would be \$199,321 which is included in the fiscal year 2016 budget and OWP. Local partners have raised \$50,000 to contribute to this project, therefore the total budget for the project is not to exceed \$249,321.

CONCLUSION/NEXT STEPS

Upon Board approval the Executive Director will negotiate and execute a contract with the firm of AECOM to complete the TOD Scorecard and Implementation Plan. The work is expected to be performed over the course of 18 to 24 months.

GG/sm/2854b

**RESOLUTION NO. 2015-046
(TRANSIT ORIENTED DEVELOPMENT CONTRACT AWARD)**

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
NORTHEAST OHIO AREAWIDE COORDINATING AGENCY**

WHEREAS, the Northeast Ohio Areawide Coordinating Agency (NOACA) is the Metropolitan Planning Organization (MPO) for the counties of Cuyahoga, Geauga, Lake, Lorain and Medina, and the areawide water quality management agency for the same region; and

WHEREAS, NOACA is committed to developing a comprehensive transportation asset management program to improve and sustain the condition of the highway infrastructure toward a state of good repair; and

WHEREAS, the skills of a professional consulting firm are needed to manage this large, complex, and multi-faceted planning process, which will include the Board of Directors, the region's elected officials, the public, the business community, the transportation and environmental stakeholders, and many other important interests; and

WHEREAS, NOACA, through its FY2016 Overall Work Program (OWP) and Budget, has set aside funding for a consulting firm to assist with the regional scorecard and implementation plan; and

WHEREAS, NOACA's procurement policy requires that these consulting services be obtained through a competitive process following all applicable federal, state, and local policies and regulations, which was accomplished through a Request for Proposals issued on July 24th, 2015, with proposals received on August 14th, 2015, of which the firm of AECOM was the best proposal received, with clearly outstanding skills and experience in the subject matter and a not-to-exceed price of \$249,321.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Northeast Ohio Areawide Coordinating Agency, consisting of 45 principal officials serving general purpose local governments throughout and within the counties of Cuyahoga, Geauga, Lake, Lorain, and Medina that:

Section 1. The Executive Director is hereby authorized to enter into a contract for services with the firm of AECOM in an amount not to exceed \$249,321 which is less than the \$300,000 approved amount in the FY2016 OWP.

Section 2. The Executive Director is authorized to transmit certified copies of this resolution to appropriate federal, state, and local agencies.

Certified to be a true copy of a Resolution of the Governing Board of the Northeast Ohio Areawide Coordinating Agency adopted this 11th day of September 2015.

Secretary: 

Date Signed: September 11, 2015

